Teamwork Basics Questions

1. What to do to get the task accomplished and the team members’ satisfaction high?

Team members need to communicate better and show up to scheduled team meetings on time. Team members should be assigned tasks according to their preference or abilities.

1. Answer all the questions in the Work Norms, Facilitator Norms, Communication Norms using your own words and your own context.

TODO

1. As a team, select two cases out of the four mentioned in Handling Difficult Behavior. (use your own words and your own context)

Too quiet and overly talkative. Since this was our first project and we weren’t familiar with each other, it was harder to communicate and give ideas to each other about the project. When it comes to being overly talkative, it was not in a bad way but overly talkative by giving constructive criticism to our group project to improve.

1. When making decisions, If the team is having trouble reaching consensus, what should you do? (use your own words and your own context)

Everyone needs to share their ideas with the group and especially the project leader, but the project leader decides what is best for the group.

1. What should you do if person may reach a decision more quickly than others and pressure people to move on before it is a good idea to do so?

A good way to prevent this kind of situation, is to have a detailed schedule and guideline. If this situation occurs, you can show them that their project is going according to schedule and there is no reason to rush.

1. What happens if most people on the team want to get an “A” on the assignment, but another person decides that a “B” will be acceptable?

First step should be convincing the people to get the A. If not, the rest of the team members should pick up the slack for that person, and if they need to give that person a review for their performance, give them on honest review.